



Southern Lehigh School District Board of School Directors Meeting

September 12, 2016

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date (September 12, 2016) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Parsons, Dimmig, Gehman, Gunkle, Merkle, Sisselberger, Smith

ABSENT: McLoughlin, Lycett

OTHERS: Christman, Melber, Millman, Lewis, Bergey, Kennedy, Sinkler (SLEA), Malinchak, (MCall), Twaddell (Rhoades & Sinon), Gibbons (Concord Public Finance), Talipan (CLIU), Eib (CLIU), and 12 other members of the community.

OPENING PROCEDURES

Mrs. Parsons led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

APPROVAL OF MINUTES

MOVED BY Gunkle and **2ND BY** Merkle to approve the minutes of August 22, 2016 meeting as distributed to all Board members.

VOICE VOTE: "YES" – Motion Carried

ABSENT: McLoughlin Lycett

VISITORS

CONSENT AGENDA

MOVED BY Gunkle and **2ND BY** Gehman to approve the **CONSENT AGENDA** items as follows-

Approve the bills list dated September 12, 2016 showing paid bills in the amount of \$26,711.23 and bills to be paid in the amount of \$476,616.34 for a total amount of \$503,327.57 for the General Fund, and bills to be paid in the amount of \$105,017.69 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of July 2016;

Approve the following increment requests, effective September 1, 2016-

Samantha Filler, Bachelors +15 to *Masters*

Katie Quartuch, Masters +30 to *Masters +45*

John McDonald, Bachelors +15 to *Masters*;

Accept resignation of the following staff-

Lori Connelly, Instructional Assistant, Joseph P. Liberati Intermediate School, effective August 18, 2016

Sara Kimble, Instructional Assistant, Joseph P. Liberati Intermediate School, effective August 18, 2016

Irene Tyson, Instructional Assistant, Joseph P. Liberati Intermediate School, effective June 10, 2016

Jessica Steirer, Instructional Assistant, Joseph P. Liberati Intermediate School, effective September 1, 2016

Colleen Ritter, Instructional Assistant, Joseph P. Liberati Intermediate School, effective September 15, 2016

Kathleen Knaack, Instructional Assistant, Southern Lehigh Middle School, effective August 31, 2016;

Approve the unpaid leave of the following staff-

Marissa Della Valle, Instructional Assistant, Joseph P. Liberati Intermediate School, October 10, 11, 2016

Stephanie Kauffman, Instructional Assistant, Southern Lehigh Middle School, October 7, 2016

Judy Lynch, Instructional Assistant, Joseph P. Liberati Intermediate School, October 7, 2016

Laura Sunners, Instructional Assistant, Liberty Bell Elementary School, November 2, 3 and 4, 2016;

Approve the appointment of the following staff-

Danielle Monroe, Long-Term Substitute Instructional Assistant (5.75 hours per day), Southern Lehigh High School, an hourly rate of \$16.01, effective September 16, 2016. Ms. Monroe will fill the position due to the student teaching requirement of *Lindsay Horvath*

Audrey Bartron, Licensed Practical Care Assistant, Southern Lehigh High School, an hourly rate of \$20.91, effective September 13, 2016. Ms. Bartron will fill the position due to the resignation of *Veronica DeBlois*;

Approve the following substitute for the 2016-2017 school year-

Troy Leonard, Substitute Custodian, an hourly rate of \$15.07

Maria Heitzer, Substitute Instructional Assistant, an hourly rate of \$16.01

Kathy Smith, Substitute Instructional Assistant, an hourly rate of \$16.01;

Approve the rate adjument of Stephanie Nichols, Secretary, Joseph P. Liberati Intermediate School, from \$16.34 per hour to \$16.41 per hour, effective August 23, 2016;

Approve the following extra-curricular advisor for the 2016-2017 school year-

Marlo Spritzer Band Front \$4372;

Accept the resignation of Desi Gonzalez, Head Boys Lacrosse Coach, effective August 26, 2016;

Approve the appointment of the following coaches for the 2016-2017 school year-

Joseph Breisch HS Asst. Track & Field (Spring) \$4738

Brenton Ditchcreek HS Asst. Track & Field (Spring) \$4738

Erin Laney HS Asst. Girls Basketball \$5516

Chelsea Rivenbark HS Asst. Track & Field (Spring) \$2369**

Frank Rochon HS Asst. Track & Field (Spring) \$2369**

***Shared stipend and position*

Cotie Strong HS Head Track & Field (Spring) \$7894

Benjamin Tannous HS Head Boys Basketball \$8732.40**#

Jeffrey Hudson HS Head Boys Basketball \$459.60**

***Shared position and stipend*

#Previously approved at full stipend on April 25, 2016

Shawn Sommons MS Head Boys Basketball \$4136

Thomas Carlstrom MS Asst. Boys Basketball \$2758

Cotie Strong HS Head Track & Field \$3903.55**

Frank Rochon HS Head Track & Field (Winter) \$205.45**

***Shared stipend and position;*

Approve the following volunteer coaches for the 2016-2017 school year-

Chelsea Rivenbark Track & Field (Winter)

Lori (Michelle) Schumaker Track & Field (Winter & Spring)

Enos Martin Track & Field (Winter & Spring)

Heather Smillie Girls Field Hockey

Stephen Turpening Girls Basketball

Lee Zeisloft Girls Basketball

Joshua Gildea Boys Soccer

Jessica Curry Cross Country;

Approve Donald West, Sr., Site Manager an hourly rate of \$43.44, for the 2016-2017 school year;

Approve Donald West, Jr., Event Manager for the 2016-2017 school year;

Approve Jeffrey Hudson, Bus Monitor, an hourly rate of \$15.69, for the 2016-2017 school year;

Approve Devon Wolfe, Band Front Volunteer for the 2016-2017 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lycett

CURRICULUM/STUDENT AND STAFF ACTIVITIES

MOVED BY Gunkle and **2ND BY** Smith to approve the request for High School student #091601 to complete the 2016-2017 school year in accordance with provisions of Policy #202.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lycett

BUSINESS AND FINANCE

Mr. Jeremy Melber, Director of Business Services, Mr. David Twaddell from Rhoads and Sinon, LLP and Mr. Chris Gibbons from Concord Public Finance provided a presentation on the debt refinance of General Obligation Bonds, Series of 2011.

- On July 11, 2016, the Southern Lehigh School District authorized the refinance of the General Obligation Bonds, Series of 2011, so long as the net present value savings were at least three percent of refunded principal, or \$260,447
- Concord Public Finance solicited twenty-three banks and received twelve proposals from eight banks. The best bank proposal was from TD Bank at fixed interest rate of 1.46%
- The TD Bank proposal was then compared to what was available in the current bond market. Available interest rates in the bond market were higher than the TD Bank proposal and therefore, it was determined a bank loan would produce more savings
- The TD Bank loan will produce \$879,274 in net present value savings, well in excess of the threshold set by the Board
- In total, the refinance of Series 2011 and the recently completed refinance of the Series 2010 will produce \$1,376,387 of net present value debt service savings for the District. The original estimate of net savings was \$1,032,205

MOVED BY Smith and **2ND BY** Gunkle to approve the refinance of **General Obligation Bonds, Series of 2011** and attached resolution.

ROLL CALL VOTE: "YES" – Smith, Dimmig, Gehman, Parsons, Gunkle, Merkle, Sisselberger – Motion Carried
ABSENT: McLoughlin, Lycett

SUPPORT SERVICES

MOVED BY Gunkle and **2ND BY** Merkle to approve the substitute custodial agreement with **School Operation Services Group Inc.**, PO Box 713, Malvern, PA 19355. The cost per substitute custodian will be \$16.88 per hour. Agreement period is through June 30, 2017 and may be renewed annually. This service is to supplement the district's current list of custodial substitutes that are limited to 29 hours per week.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lycett

PERSONNEL

MOVED BY Gunkle and **2ND BY** Merkle to approve (*pending receipt of required documentation*) of **Jackie (Jack) Hankee, Assistant Principal, Southern Lehigh Middle School**, an annual salary (pro-rated) of \$90,000, with an anticipated start date of September 13, 2016. Mr. Hankee will fill the position due to the resignation of *Nathan Davidson*.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lycett

MOVED BY Gunkle and **2ND BY** Merkle to approve the following certificated staff for the 2016-17 school year (*pending receipt of required documentation*)-

Robert Pasternak, ESL LTS Teacher, Southern Lehigh Middle School, a salary of \$47,807, Bachelors, Step 14, with an effective date to be determined. Mr. Pasternak will fill the position due to the anticipated child rearing leave of *Jacqueline Meder*.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lycett

REPORTS

Policy Committee

Mrs. Gunkle reported that the committee met prior to this meeting and reviewed several policies.

LCTI

Dr. Smith reported that ALICE training versus the traditional “lockdown only” training was discussed at the August 24, 2016 JOC meeting.

Superintendent’s Report

Dr. Christman reported the following-

- Hopewell Elementary Building punch list reviewed with Mr. Bergey and construction managers
- Hopewell ribbon cutting/dedication planned for October 20, 2016
- iBook, “Empowering today’s learners for tomorrow’s opportunities” completed recently and published for the renewal of the Apple Distinguished program recognition
- Dr. Teruya of Inaraki University and Dr. Yamashita of Kobe University, Japan, both professors in their Graduate Schools of Education visited last week to gain a better understanding of the Middle States Accreditation process
- The entire Superintendent’s Report is available on the district’s website.

OLD BUSINESS

NEW BUSINESS

Dr. Elaine Eib, Executive Director, Carbon Lehigh Intermediate Unit spoke on the extensive new superintendent appointment process.

MOVED BY Gunkle and **2nd BY** Gehman to hire **Kathleen T. Evison** as **Consultant** for a term beginning on September 27, 2016 through October 21, 2016, at an annual salary of \$140,000 (pro-rated).

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: McLoughlin, Lycett

Dr. McLoughlin was unable to attend the meeting, but phoned in during the meeting to cast his vote on the following motion.

MOVED BY Gunkle and **2nd BY** Merkle to appoint **Kathleen T. Evison** as **Superintendent** of the Southern Lehigh School District, for a term beginning on October 22, 2016 and ending June 30, 2020, at a starting annual salary of \$140,000 (pro-rated for the period October 22, 2016 through June 30, 2017), and subject to annual increases based upon performance beginning on July 1, 2017. Mrs. Evison will fill the position due to the retirement of Dr. Leah M. Christman.

VOICE VOTE: “ROLL-CALL” – Smith, Dimmig, Gehman, Gunkle, Merkle, Sisselberger, Parsons, McLoughlin (call-in)– Motion Carried
ABSENT: Lycett

Mrs. Parsons recognized Mrs. Evison, who was in attendance, congratulated her and wished her well in the new position.

COMMUNICATIONS

VISITORS

ADJOURNMENT

Mrs. Parsons announced the need for an Executive Session and that the Board would not reconvene.

MOVED BY Gunkle and **2nd BY** Smith to adjourn the meeting.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: McLoughlin, Lycett

The meeting was adjourned at 8:15 p.m.

ATTEST: *Diana S. Millman*, Board Secretary

PENDING APPROVAL